



Historical Commission Work Plan 2022

Priority	Action Item and Objectives	Lead	Status	Schedule
<i>High</i>	Special Valuation Applications	Staff	Process as submitted	Ongoing
<i>High</i>	Register Nominations	Staff	Process as submitted	Ongoing
<i>High</i>	Project Permit Reviews	Staff	Process as submitted	Ongoing
<i>High</i>	Rules of Procedure <ul style="list-style-type: none"> • Develop Historical Commission Rules of Procedure 	Staff	New Project	1Q
<i>High</i>	2024-2044 Comprehensive Plan Periodic Update <ul style="list-style-type: none"> • Review and provide comments from Scoping Period • Review Comp Plan Historic Information (update as needed) • Review existing goals, policies, and objectives (update as needed) • Review implementing processes and regulations 	Staff	Introduce Project	1Q 2022 through 4Q 2023
<i>High</i>	Freeway signage for National Historic District <ul style="list-style-type: none"> • Re-establish goal, placement Feasibility <ul style="list-style-type: none"> • Look into follow through signage 	-Staff -Commissioner Morrison -Commissioner Vazquez	Staff to coordinate with Economic Development Division and report back	1Q 2022
<i>High</i>	District(s) Signage <ul style="list-style-type: none"> • Inventory/Assess district signage for districts and overlays Update regulations on district/overlay signage guidelines and design standards	-Staff -Commissioner Tucker -Commissioner Vazquez	Consider grant application	1Q 2022
<i>Medium</i>	Everett Register Plaques <ul style="list-style-type: none"> • Make application available on Historical Commission website • Responsibility of the homeowner to cover cost of plaque 	-Staff -Commissioner Hall	New Project	2Q 2022

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<i>Medium</i>	Outreach and education <ul style="list-style-type: none"> • Update Historical Commission website 	-Staff -Commissioner Hieb -Commissioner Fox	New project	2Q 2022
<i>Medium</i>	Outreach and education <ul style="list-style-type: none"> • Evaluate current publications/information sheets regarding historic preservation, special valuation, resources, etc. and update as necessary • Work on getting publications digitized and available on website • Update “Hands On” book 	-Staff -Commissioner Palen -Commissioner Hall -Commissioner Morrison -Commissioner Gemmer -Commissioner Fox (to help with digitizing)	Clarify with HC	2Q and 3Q 2022
<i>Low</i>	Ongoing Commissioner Trainings <ul style="list-style-type: none"> • CLG Trainings • Special presentations from community experts 	HC	Send CLG opportunities out; contact Michelle Thompson about presentation	Ongoing
<i>Low</i>	Donovan District Cleanup <ul style="list-style-type: none"> • Revisit ordinance for creation of district • Re-assess inventory (what has been left following relocation of contributing homes?) • Cleanup boundary lines on maps and GoSync • Present new boundaries to HC, Council 	-Staff -Commissioner Vazquez -Commissioner Gemmer -Commissioner Bush -Commissioner Hall	HC members might pursue	3Q and 4Q 2022